

RESUME

SAYANTANI CHAKRABORTY

C/o Surajit Chakraborty

R.S. Complex, Flat No. -2A, Paschim Boragaon

Devkota Nagar, Near Gakhir Chowk

Guwahati- 781033

Assam

Phone No.- +918721880028 , +918638221912

Landline No.- 0374-2334267

Email Id- sayantanichakraborty88@gmail.com

OBJECTIVE

To work and contribute towards the success of an organization having ample scope for research where hardwork, sincerity and honesty are respected and which provides the opportunity to continuously learn and grow as a professional.

ACADEMIC QUALIFICATIONS

	INSTITUTION	YEAR OF PASSING	RESULTS	BOARD/ UNIVERSITY
AISSE	Tinsukia English Academy, Tinsukia	2009	75.40%	CBSE
AISSCE	Guru Teg Bahadur Academy, Tinsukia	2011	54.60%	CBSE
B.COM	G.S. Lohia Girls' College, Tinsukia	2014	51.25%	Dibrugarh University

SKILLS

COURSE NAME	INSTITUTION	YEAR OF PASSING	RESULTS	DURATION OF COURSE
DICA&M	EPITOME Institute for Vocational & Professional Studies	2013	60%	6 months
CCCA	MDCSM (Maharshi Dayanand Computer Saksharta Mission)	2019	84%	4 months

WORKING EXPERIENCE

- 2 Years of working experience as receptionist in a government project under Spandan Diagnostics at L.G.B. Civil Hospital from March 1,2019 to April 15, 2021.

STRENGTHS

- Good communication skills.
- Hardworking.
- Can adapt to any situation.
- Can adjust with different kind of people.

HOBBIES

- Singing and listening music.
- Painting.
- Reading books.
- Playing computer games, Carrom, etc.

- Photography.

PERSONAL INFORMATION

- **Date of Birth:** 15/05/1993
- **Gender:** Female
- **Religion:** Hindu
- **Caste:** General
- **Nationality:** Indian
- **Blood group:** O+
- **Marital Status:** Married
- **Languages known:** English, Hindi, Bengali, Assamese
- **Father's Name:** Mr. Pradip Kr. Chakraborty
- **Mother's Name:** Mrs. Saswati Chakraborty
- **Spouse's Name:** Mr. Surajit Chakraborty
- **Permanent Address:** C/o Mr. Pradip Kr. Chakraborty, Borpathar, Rangagora Road, Near Aditya Diagnostics, Tinsukia-786125, Assam
- **Temporary Address:** C/o Mr. Surajit Chakraborty, R.S. Complex, Flat No.-2A, Paschim Boragaon, Devkota Nagar, Near Gakhir Chowk, Guwahati- 781033, Assam

DECLARATION

I do hereby affirm that the information given is true and correct to the best of my knowledge. In case any error or omission is found at later date, I shall be liable for the consequences.

Place: Guwahati

Sayantani Chakraborty
SIGNATURE