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SUMMARY

Logistical planner with exceptional organisation and time-management skills. Optimises schedules and workflows to achieve maximum efficiency. Skilled in budget controls, staff management and liaising with customers and stakeholders.

SKILLS

- Stock management
- Purchase planning
- Inventory forecasting
- Stock ordering
- Logistics coordination
- Customer relations
- Analytically Strong
- service - focused
- Strong decision maker
- Stock counting
- Confident communicator
- Risk management
- Transportation logistics
- Export services
- Import services
- inventory supplies

Abhishek Pawar

EXPERIENCE

November 2022 - August 2023

Part time / Sales Executive Supermac's | Limerick , Ireland

- Investigated stock issues and discrepancies thoroughly, seeking swift, resourceful solutions.
- Used excellent persuasion and negotiation to obtain best deals for stock, services and other purchases.
- Developed and implemented materials **procurement** process.
- Facilitated smooth operations by coordinating order processing and monitoring team performance.
- Used inventory management system to maintain accurate order records.
- Received incoming stock from suppliers and verified details and dimensions against purchase orders before input into inventory systems.

January 2021 - October 2021

Intern Reliance Industries private limited | Barabanki, India

- Registered information on database to preserve accurate details.
- Sorted and distributed incoming mail to manage communication flow.
- Prepared products for **shipping** according to company specifications.
- At reliance manufacturing is a passion, This passion has driven us to set up world-class manufacturing facilities with extreme operational efficiencies in record times.
- Participated in meetings and recorded minutes to maintain proper documentation.

June 2019 - July 2019

Intern Oil and natural Gas Cooperation Limited | ahmedabad, india

- Oil and natural gas Cooperation is an Indian government-owned crude oil and natural gas cooperation. It is under the ownership of Ministry of Petroleum and Natural Gas, Government of India.
- Kept workspace and equipment in clean, tidy and orderly condition for improved efficiency.
- Took and actioned instruction well to meet key daily directives and achieve productivity goals.
- Achievements and Task - Develop work concepts and maintain optimal work flow
- Work with senior engineer to manage big and complex design project for cooperate clients.

June 2018 - July 2018

Intern Industrial Development services | Delhi , India

- Calculate the product performance in the market and predict future production of the product
- Issued correct, required **shipping documentation** and associated licences, enabling smooth freight forwarding.
- IDS is an industrial development company which is an organisation in India with a focus on project identification, business research,

techno-economic feasibility reports, price projection, customer identification satisfaction survey etc.

EDUCATION

2023

Master of Science | Procurement and supply chain management
Griffith college , Limerick

- Dissertation in an Investigation of the current practices and challenges in the transportaion and logistics.

2021

Bachelor of Science | Petroleum Engineering
Lovely Professional University, India

LANGUAGES

Hindi: First Language

English:

B2

Upper Intermediate