

# Kanhaiya Kumar Choudhary

A-25 Gali No-02 Near Hanuman Mandir,  
40 Foot Road, Mahavir Enclave Part-II  
New Delhi-59 Mobile No.: **9155630099**  
E-mail: [kkchy1595@gmail.com](mailto:kkchy1595@gmail.com)

---

## Career Objective:

To work in a challenging business environment and to excel in all assignments in professional career so as to make a meaningful contribution to the competitiveness and value of the organization at large and in the process of enhancement of skills and knowledge.

## Professional Experience

**SASH Global Logistics Pvt. Ltd.** as Accounts Executive from May 2022 to Sep 2023

### Job Profile

- Book Keeping (Sale, Purchase, Journal, Bank Reconciliation, AR/AP adjustment & reconciliation)
- Payment Processing (Cheque/NEFT/DD)
- Outward Remittance (15CA & 15CB)
- Cashier Activities
- Handle monthly, quarterly and annual closings.
- GST & TDS
- MIS Reporting
- Finalization of Accounts.
- Conducting and corporation with statutory auditors.

**RBR Mega Mart Pvt. Ltd.** as Sr. Accountant from Mar 2020 to April-2022.

### Job Profile

- Book Keeping (Sale, Purchase, Journal, Bank Reconciliation, Vendor Reconciliation)
- Inventory Management & Reconciliation.
- GST & TDS
- MIS Reporting
- Finalization of Accounts.
- Conducting and corporation with statutory auditors.

**Mithilesh & Associates** as Account Assistant from Jan-2018 to Feb-2020.

## **Job Profile**

- Book Keeping (Sale, Purchase, Journal, Bank Reconciliation)
- GST & TDS
- MIS Reporting
- Finalization of Accounts.
- Conducting and corporation with statutory auditors.

## **Academic Credentials**

- ❖ **B. Com (Honours) from L.N.M.U Darbhanga, Bihar in 2016.**
- ❖ **10+2 from M.L.S.M College Darbhanga, Bihar Board in 2013.**

## **Technical Qualification**

- ❖ **Diploma in Computer Application from Microbit Institute of Technology, Darbhanga-846004**

## **Technical Knowledge**

- ❖ **MS Office.**
- ❖ **Tally**
- ❖ **E-Freight Suite**

## **Personal Details**

---

<b>Father's Name:</b>	<b>Shri Vijay Kant Choudhary</b>
<b>Gender:</b>	<b>Male</b>
<b>Nationality:</b>	<b>Indian</b>
<b>Religion:</b>	<b>Sanatani</b>
<b>Marital status:</b>	<b>Unmarried</b>
<b>Hobbies:</b>	<b>Playing Chess</b>
<b>Date of Birth:</b>	<b>15<sup>th</sup> Sep 1995</b>
<b>Language:</b>	<b>English, Hindi</b>

**Place:**

**Date:**

**(Kanhaiya Kumar Choudhary)**