

CAREER OBJECTIVE	To secure a challenging and responsible position that offers mentally stimulating work growth and opportunity by utilizing my knowledge and skills.
PROFESSIONAL QUALIFICATION	C.A ( P.E-II / INTERMEDIATE ) PASSED
EDUCATIONAL QUALIFICATION	Class X----- C.B. S.E Board---- 54.70%---- Year 1998-1999 Class XII---- C.B. S.E Board---- 81.8%----- Year 2000-2001 B.Com-----C.C.S University----60.10%-----Year 2001-2004
PRESENT EMPLOYMENT	Employer: Parkash Amusement Rides & Infrastructure Pvt Ltd (From: August-2024 to till date) Designation: Sr. Financial Accountant
KEY AREAS HANDLED	<ul style="list-style-type: none"><li>• Execute and Manage day-to-day project wise Accounting transactions and cash flow maintenance.</li><li>• Knowledge of Core Accounting aspects.</li><li>• Preparation and finalization of books of accounts &amp; financial statements (Final Accounts) on annual basis.</li><li>• Export and Import Documents preparation and submission to banks for regularization of Shipping Bills and Bill of Entry.</li><li>• Preparation of Utilization Certificate for various projects and schemes.</li><li>• Public Financial Management System (PFMS) operations.</li><li>• Responsible for all accounting functions (billing, accounts receivable, accounts payable, general ledger, fixed assets, etc.).</li><li>• Forecast and manage cash flow on a regular basis.</li><li>• Preparation of account reconciliations related to financial statements (Vendor Reconciliations).</li><li>• Developed data for tax audits and respond to related tax inquiries and notices.</li><li>• Performed month end closing procedures, issued financial Statements and other management reports.</li><li>• Knowledge of TDS &amp; E- Filling of Returns</li><li>• Preparation of payroll , checking of Tax calculations &amp; Analysing payroll on monthly basis.</li><li>• Assist in Assessment of Scrutiny of Income Tax Cases.</li></ul>

	<ul style="list-style-type: none"> <li>• Co-ordinating with Internal and Statutory auditors</li> <li>• Vendors/Contractors bills authorization.</li> <li>• Managing imprest and petty cash account</li> <li>• Managing office administrative works.</li> <li>• Assist in developing Service Manual and HR policies for organization.</li> </ul>
<b>WORK</b>	
<b>EXPERIENCE</b>	<p><b>(1) Worked with Highwaymen Private Limited</b></p> <p><b>Manufacturer and Exporters of Paper Cones</b>  <b>From: May-2023 to August-2024</b>  <b>Designation: Manager Accounts</b></p> <p><b>(2) Worked with Handicrafts and Carpet Sector Skill Council</b></p> <p><b>Apex Body for Skill Development in Handicrafts and Carpet Sector</b>  <b>From: June-2017 to May-2023</b>  <b>Designation: Accounts Officer</b></p> <p><b>(3) Worked with Ansal Crown Infrabuild Private Limited.</b></p> <p><b>Ansal Buildwell Limited -Real Estate Developer</b>  <b>From: January-2011 to August-2016)</b>  <b>Designation: Accountant</b></p> <p><b>(4) Worked with Nirala Infratech Pvt Ltd.</b></p> <p><b>Nirala India Group-Real Estate Developer</b>  <b>From: July-2010 to December-2010</b>  <b>Designation: Accountant</b></p>
<b>COMPUTER PROFICIENCY</b>	<ul style="list-style-type: none"> <li>• Knowledge of MS office</li> <li>• Knowledge of Computer Accounting.</li> <li>• Good Hand in internet &amp; related tools.</li> </ul>
<b>OTHER SKILLS</b>	<ul style="list-style-type: none"> <li>• Completed 15 Days GMCS Course as per C.A. Course Norms at New Delhi.</li> </ul>

<b>PERSONAL DETAILS</b>	<ul style="list-style-type: none"> <li>• Status : Married, Male , Indian</li> <li>• Father's Name : Mr. Ramesh Chand Goyal</li> <li>• Date of Birth :17<sup>th</sup> November 1982</li> <li>• Permanent Address :PH-05, F-7, First Floor, Sector-2A Vasundhara, Ghaziabad-201012</li> <li>• Languages known : English, Hindi.</li> <li>• Hobbies : Playing Football &amp; Meditation (Yog).</li> </ul>
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Declaration: I declare that above mentioned facts are true & correct to the best of my knowledge.  
Date:

**HARISH GOEL**

