

RAM RAJPUROHITH

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SUMMARY

Semi-qualified Chartered Accountant with 3 years of articleship experience in a reputable CA firm. Demonstrates a solid understanding of accounting principles, financial analysis, and compliance procedures. Proficient in TallyPrime, MS Office (Word, Excel, PowerPoint), and Computax. Offers hands-on experience in data entry, MIS reporting, and financial statement analysis. Expertise in preparing GST Returns, ITR Returns, TDS Returns, and managing other regulatory compliances. Skilled in audit coordination, compliance management, and tax advisory. Strong communicator with a proactive approach to staying updated with regulatory requirements and industry trends. Currently working as a freelancer and pursuing remaining exams to achieve full qualification.

WORK EXPERIENCE

Freelancer (April 2019- Present)

Assignments handled:

- Maintaining books of accounts and preparation of financial statements for Small Business Entities and Partnership Firms
- Prepared and filed Income Tax Returns (ITRs) for individuals and small entities.
- Filing GST Returns (CMP-08, GSTR-4, GSTR-1, GSTR3B, GSTR9) for small and medium business entities.
- Reconciliations of GSTR 2B with Books of Accounts, GSTR 2A & GSTR 3B Reconciliation, Vendor wise input tax credit reconciliation.

Articled Assistant at EC & Associates Chartered Accountants | Vijayawada. (Jan 2017-April 2019)

Assignments handled:

- Managed TDS compliance including preparation of tax calculations, challans, and filing of returns.
- Prepared annual financial statements including balance sheets, income statements, and cash flow statements.
- Reconciled Books of Accounts with bank records and GST filings.
- Computing and updating clients for payment of advance tax on due dates.
- Generated MIS reports bi-weekly as per client requirements, analysing financial data and trends.

Articled Assistant at KS Kalyanasundaram & co, Chartered Accountants | Chennai. (May-Dec 2016)

Assignments handled:

- Prepared Projected Financial Statements for Obtaining Bank Loans for Clients.
- Assisted in Carrying out Statutory audits of various companies.
- Computation of tax liabilities of Companies, Partnership Firms & Individuals.
- Assisted in Performed tax audit u/s 44AB for Corporate, Firms & Individuals.

Articled Assistant at Jain PC & Associates, Chartered Accountants | Ahmedabad. (Feb-April 2016)

Assignments handled:

- Assisted in Processing of payroll of certain company clients, Computation and deduction of TDS of salaried Employees of clients.

EDUCATION

CA Final Group 2, Institute of Chartered Accountants of India -2022

CA Inter, Institute of Chartered Accountants of India-2018

B. Com (Accounts & Finance) Indira Gandhi National Open University-2020

CORE SKILLS

Accounting, Financial Analysis, Preparation of Financial statements, MIS Reports, Compliance Management (TDS, GST, Income Tax), Tax Advisory, Tally, MS office, and Financial Modelling.

CERTIFICATIONS

30 hours Information Technology Training Course Conducted by The ICAI.

90 hours Advanced integrated course on information technology and soft skills conducted by The ICAI.

LANGUAGES KNOWN

English, Hindi, Telugu, Marwadi.