#### CURRICULUM VITAE

**C.A. RAMAN KUMAR JHA**

E-423Harinagar Part -2 Jaitpur

Ext. Meethapur , Badarpur **Mobile No. +91-8800189511**

New Delhi-110044 **Email ID: -** Jharamn001@gmail.com

**Career OBJECTIVE: -**

To Work in a dynamic environment that provides me a vide spectrum of experience and exposure. To bring a dynamic and versatile portfolio of skills at work place and to serve the organization with positive attitude and efficiency.

**Professional qualification**

Chartered Accountancy Course From ICAI.

* CA Final -Group 2 (Dec,2021)
* CA Final -Group 1 (Jan,2020)
* IPCC (Jan, 2016)

**Academic QUALIFICATION: -**

* B. Com (Hons.) From **L.N.M.U** Darbhanga (1st Div)
* Intermediate (12th) from B.S.E.B (1st. Div).
* Matriculation (10th) from B.S.E.B(2nd Div).

**Work EXPERIENCE: -**

* Currently working in Veranda Learning Solution Ltd. (Listed Company) as Sr. Account & Finance Manager from December,2021 to till date.

**Role & Responsibilities**

Supervision & core work

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| * Leading 10 people of team member a resolve accounting & taxation issue. * Review of routine work & pendency. |
| * Prepare monthly MIS Report and timely submit the same with H.O. * Analyze the EBITDA and Revenue gap analysis and discuss the same with CEO & concern department. * Identify the break-even point for each product. |
| * Check quality & efficiency of team member’s work. * Identify potential areas of irregularities, non-compliance, revenue losses and unreasonable cost and inform to management for taking corrective action * Prepare Monthly plan (Business plan & cash projection) and ensure cash was utilized & collection received as per plan. * Implement accounting policy, coordinate with statutory auditor and bank for respective work.   **Other Works.**   * Preparation & filing of GST Returns, GSTR-1, GSTR-3B, GST-9 & 9C, reconciliation of GSTR 2A & GSTR-2B with Books of Account. * Prepare Annual Business Plan (AOP) & Cash projection and ensure monthly target in the line of AOP. * Prepare the incentive policy for sales agent & marketing manager. * Debtor & creditor ledger recon. & balance confirmation on quarterly basis. * Filing of TDS Return and issue Form 16 /16A. * Prepare monthly Profit & Loss statement, Balance sheet & Cash Flow Statement as per Ind AS. * Prepare Income budget with the help of operation team and compare with actual result. * Evaluate the performance of company (finance cost, customer acquisition cost, marketing cost and contribution for each product) * Ensure the compliance of Advance Tax, Equalization Levy, Income tax, ROC work and Ind As. * Daily review of collection statement from vendor. * Weekly tracking cash position/cash profit of company and compare with landing projections. * Preparation of necessary documents for import & export process. * Intercompany accounting, balance confirmation. * Reco. of 26 AS vs revenue booked in financial. * Ensure the compliance of MSME creditors & file MSME Form-1 as required. * Preparation of CMA data for working capital loan proposals & term loan proposal * Finalization and annual closure of books.   **Past Work Experience**   * Worked with Vani Advertising as Sr. Accounts Manager) from January, 2021 to December,2021. * Worked with Karwa Retail Pvt. Ltd. as Accounts Manager from Dec,2019 to January, 2021. * Worked with M/s Rakesh R Goel & Associates (Chartered Accountant firm) as Accountant from March, 2016 to November, 2019. * Worked with Patni (Capgemni) as Sr. Account Executive from Aug, 2015 to Feb,2016. * Worked with Aptara International Pvt. Ltd. as Sr. Account Executive from October ,2013 to July, 2015 |

**Key Responsibilities**

INDIRECT TAX

* Reply of GST Department notice ASMT-10.
* Registration of Individual /HUF/ Firm/Company under GST Act
* Preparation and Filing of GST Return (GSTR -1, GSTR-3B, , ITC-04 Etc. )
* Reconciliation of turnover (GSTR- 3B Vs GSTR-1 Vs Financial.)
* Reconciliation of GSTR -2A with books purchases (Using PIOV Table & VLOOKUP)
* Filling of GST Annual Return (GSTR -9 & GSTR-9C)
* Making of all necessary document for Claiming REFUND under GST (input on export without and with payment of tax).

### INCOME TAX

* Preparation & **Finalization of Financial statement** (P/L, Balance sheet, Cash flow) for Company as per Schedule III of company Act, 2013
* Filing of Income tax returns of individual, partnerships and Companies as per Income tax Act, 1961
* Reply of notice u/s 148,142,143,
* Preparation and filing of Tax Audit Report FORM 3CA/CB-CD as per Section 44AB of IT Act.
* Preparation and filing of TDS & TCS Return (26Q, 24Q, 27Q, Etc.) and equalization levy.
* Tax planning for clients.
* Filing of FORM 15CA-CB for Foreign payment.
* Ensure the compliance of International Taxation
* Assisted in major areas of tax audit u/s 44AB of Income Tax Act, 1961 and MAT Calculation u/s 115JB & Other Taxation Matters such as preparation of returns and tax

Calculations

**Compliance**

* Compliance with requirement of schedule III of the Companies Act, 2013.
* Calculation of Deferred tax as Ind As.
* Compliance with Accounting Standards as well as Ind As.
* Drafting Audit Reports as per the new reporting requirements of Companies Audit Report Order, 2020 (CARO).
* Review of Corporate Governance Report and other Secretarial records.
* Cash Flow Statement.

**Other key area**

I have worked in as ERP environment and handled the following areas:

* Independently handled tax audit for the last 4 Assessment year for various client on the behalf of firm
* Registration of various client under MSME, JIM, Shop & Establishment Act,
* ESI, EPF & Payroll Process.
* Knowledge of International taxation (Provision of Transfer Price, NRI Taxation, GAAR, DTAA, Black money Act)

**Skill Sets:-**

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| Other S/W | MS-Office, Advance Excel(VLOOKUP, HLOOKUP, PIOVE Table and advance formula) |
| Accounting Software | Tally, Busy, ERP. Software, SAP, Edge-1 |

**Personnel Profile:-**

Father’s Name : Mr. Navindra Jha

Date of Birth : 05th April, 1989.

Nationality : Indian

Gender : Male

Marital Status : Married

Hobbies : Watching Movies.

Language Known : Hindi, English & Maithili

**DECLARATION: -**

I hereby declare that all the above information is true to the best of my knowledge.

**Date: - 21-04-2024**

**Place: -New Delhi**

**RAMAN KUMAR JHA**

**(Signature)**